



# NOTICE/AGENDA

## **STATE COUNCIL ON DEVELOPMENTAL DISABILITIES MARCH COUNCIL MEETING**

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**JOIN ZOOM MEETING:** <https://bit.ly/SCDDCouncilMarch2022>

**MEETING ID:** **827 5927 9418**

**PASSCODE:** **087805**

**JOIN BY TELECONFERENCE: (VOICE ONLY)**

**CALL IN NUMBER:** **(888)-475-4499**

**MEETING ID:** **827 5927 9418**

**DATE:** March 22, 2022

**TIME:** 10:30 AM – 4:00 PM

**COMMITTEE CHAIR:** Wesley Witherspoon

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**Item 1. CALL TO ORDER**

**Item 2. ESTABLISH QUORUM**

**Item 3. SWEARING IN OF NEW COUNCILMEMBERS**

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#### **Item 4. WELCOME AND INTRODUCTIONS**

#### **Item 5. PUBLIC COMMENTS**

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*This item is for members of the public to provide comments and/or present information to this body on matters not listed on the agenda. There will be up to 20 minutes allocated to hear from the public with each person allotted up to 3 minutes to comment.*

*Additionally, there will be up to 10 minutes allocated to hear from the public on each Council agenda item, with each person allotted up to 1 minute to comment.*

#### **Item 6. APPROVAL OF JANUARY 2022 MINUTES**

*All*



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#### **Item 7. 2022 LEGISLATIVE POSITIONS, RECOMMENDATIONS, AND PRIORITIES UPDATE**

Page 16

*Lee Bycel, LPPC Chair and Bridget Kolakosky, Deputy Director*

##### **A. SCDD Supported Legislation**

- a. Prior Year Supported Legislation
- b. LPPC Recommendations for Council Positions on New Legislation



#### **LUNCH BREAK**

#### **Item 7. 2022 LEGISLATIVE POSITIONS, RECOMMENDATIONS, AND PRIORITIES UPDATE**

Page 16

*Lee Bycel, LPPC Chair and Bridget Kolakosky, Deputy Director*

##### **B. Update on Bill Idea Contest**

##### **C. SCDD Sponsored Legislation**

- a. [AB 2920](#) Post-Secondary Education - Asm. Arambula (invited)
- b. [SB 1092](#) Fair Hearings - Sen. Hurtado (invited)
- c. [AB 1663](#) Conservatorships - Asm. Maienschein (invited)
- d. [AB 2547](#) Housing Stabilization - Asm. Nazarian (invited)

##### **D. Budget Advocacy**

- a. Budget Actions Related to Sponsored Bills
- b. Dental Facilities
- c. SB 639 Recommendations

- Item 8. CHAIR REPORT AND COMMITTEE REPORTS** Page 17  
*Wesley Witherspoon, Council Chair*
- A. Employee First Committee (EFC)
  - B. Statewide Self-Determination Advisory Committee (SSDAC)
  - C. Administrative Committee
  - D. Executive Committee
  - E. Legislative and Public Policy Committee (LPPC)
  - F. Membership Committee
  - G. Self-Advocates Advisory Committee (SAAC)
- Item 9. EXECUTIVE DIRECTOR REPORT & STAFF REPORTS** Page 26  
*Aaron Carruthers, Executive Director*
- A. Executive Director Report
  - B. Chief Deputy Director
  - C. Deputy Director of Policy and Public Affairs Report
  - D. Deputy Director of Regional Office Operations Report
  - E. CRA/VAS Report
  - F. QA Project Update Report
- Item 10. STATEWIDE SELF-ADVOCACY NETWORK (SSAN) REPORT** Page 43  
*SCDD SSAN Representative Maria Marquez*
- Item 11. SCDD 2022-23 DRAFT BUDGET** Page 46  
*Aaron Carruthers, Executive Director and Ken DaRosa, Chief Deputy Director*
- Item 12. NEXT MEETING DATE & ADJOURNMENT** Page 57  
*The next Council meeting will be on May 24.*

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All times indicated and the order of business are approximate and subject to change.

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**MARCH 22, 2022**

**AGENDA ITEM 3.  
INFORMATION ITEM**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

***Swearing in of New Councilmembers***

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Executive Director Aaron Carruthers will swear in new members as Councilmembers.

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**MARCH 22, 2022**

**AGENDA ITEM 5.  
INFORMATION ITEM**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

***Public Comment***

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This item is for members of the public to provide comments and/or present information to this body on matters not listed on the agenda. There will be up to 20 minutes allocated to hear from the public with each person allotted up to 3 minutes to comment.

Additionally, there will be up to 10 minutes allocated to hear from the public on each Council agenda item, with each person allotted up to 1 minute to comment.

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**MARCH 22, 2022**

**AGENDA ITEM 6.**

**ACTION ITEM**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

***Approval of January 2022 Minutes***

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The draft minutes from the January 2022 Council meeting have been included in the packet for review. Councilmembers will vote on whether to approve the minutes.

***Attachment***

January 25, 2022 Council meeting minutes

***Action Recommended***

Approve the January 2022 Minutes.



**DRAFT**  
**Council Meeting Minutes**  
**January 25, 2022**

**Members Attending**

Andy Imparato (DRC)  
Aubyn Stahmer (UCEDD)  
Brian Winfield (DDS)  
Cathay Liu (F.A.)  
Dr. Liz Laugeson (UCEDD)  
Harold Ashe (F.A.)  
Harold Fujita (F.A.)  
Jeana Eriksen (S.A.)  
Joyce McNair (F.A.)  
Julie Austin (F.A.)  
Julie Neward (F.A.)  
Julio Garnica (S.A.)  
Kara Ponton (S.A.)  
Karen Millender (F.A.)  
Kilolo Brodie (F.A.)  
Larry Yin (UCEDD)  
Lee Bycel (F.A.)  
Maria Marquez (S.A.)  
Michael Ellis (F.A.)  
Nick Wavrin (CDE)  
Nicole Adler (S.A.)  
Rosanna Ryan (S.A.)  
Viviana Barnwell (F.A.)  
Wesley Witherspoon (S.A.)

**Members Absent**

Joe Xavier (DOR)  
Marko Mijic (CHHS)  
Mark Beckley (CDA)  
Richard Nelson (DHCS)

**Others Attending**

Aaron Carruthers  
Beth Hurn  
Brian Weisel  
Bridget Kolakosky  
Charles Nguyen  
David Grady  
Dena Hernandez  
Douglas Sale  
Holly Bins  
Jennifer Lucas  
Jozette Elizaldi  
Judi Muirhead  
Julie Eby-McKenzie  
Julie Hillstead  
Ken DaRosa  
Kristie Allensworth  
Lisa Hooks  
Mary Ellen Stives

**Others Attending**  
**(cont.)**

MaryAgnes Nolan  
Maureen  
Nancy Bargmann  
Nicole Patterson  
Patricia Herrera  
Riana Hardin  
Rihana Ahmad  
Robin Maitino-Erben  
Ryan Duncanwood  
Ruby Villanueva  
Sarah May  
Scarlett vonThenen  
Sonya Bingaman  
Steve Huot  
Tania Morawiec  
Victoria Schlussler  
Yaritza Sanchez  
Yolanda Cruz

**1. CALL TO ORDER**

Chair Wesley Witherspoon called the meeting to order at 10:41 A.M.

**2. ESTABLISH QUORUM**

A quorum was established.

### 3. **WELCOME/INTRODUCTIONS**

Chair Wesley Witherspoon announced a change in the agenda order to accommodate DDS Director Nancy Bargmann's schedule. With no objection, item 11 was moved to come after item 6. Members and others in attendance then introduced themselves.

### 4. **PUBLIC COMMENTS**

Maureen Fitzgerald, an advocate/professional who has been involved in the developmental disabilities field for over 40 years, provided a public comment on this item. She spoke about Alta California Regional Center not allowing for public comment at its committee meetings (except for Executive) and being in violation of the Lanterman Act requirements. She filed a whistleblower complaint with DDS in 2021 regarding the issue and has not heard back. She is urging that DDS intervene and make Alta Regional Center allow for public comment at all its committee meetings.

Steve Huot also provided public comment on his personal case in 2019 that resulted in a brain injury. He mentioned that he had been unable to find neurological help in Chico, San Diego, and Colorado. He eventually moved back to Chico and continues to experience issues with locating assistance.

### 5. **APPROVAL OF THE NOVEMBER 2021 MEETING MINUTES**

#### **Action 1**

It was moved/seconded (Bycel [F.A.]/McNair [F.A]) and carried to approve the November 2021 meeting minutes as presented by acclimation. (See last page of minutes for a voting record of members present)

### 6. **CHAIR REPORT AND 2022 COMMITTEE ASSIGNMENTS**

Chair Wesley Witherspoon began his report by highlighting January as National Blood Donor Month, National Thank You Month, National Slavery and Human Trafficking Prevention Month, Cervical Health Awareness Month, Teen Driving Awareness Month, National Braille Literacy Month, Children Impacted by a Parent's Cancer Month, National Birth Defects Prevention Month, National Women's Empowerment Month, Thyroid Disease Awareness Month, National Poverty in America Awareness Month, Martin Luther King Jr. Day, and more.

He then transitioned into highlighting February as National Cancer Prevention Month, African American History Month, National Self-Check

Month, National Heart Healthy Month, National Therapeutic Recreation Month, International Month of Black Women in the Arts, Turner Syndrome Awareness Month, International Friendship Month, International Prenatal Infection Prevention Month, Valentine's Day, and the Superbowl.

Chair Witherspoon went on to provide an overview of the January Council meeting and announced the 2022 committee assignments. 2022 committee assignments can be found online <https://scdd.ca.gov/councilmeetings/>.

SCDD committee reports were provided in the meeting packet. Chair Witherspoon asked that members read through these reports when they are able. The committee reports and 2022 committee assignments can also be accessed online at <https://scdd.ca.gov/councilmeetings/>.

## **7. 2022-2023 GOVERNOR'S PROPOSED BUDGET**

DDS Director Nancy Bargmann presented highlights and provided an overview of the 2022-2023 Governor's proposed budget. She emphasized that in developing their proposed budget this year, they continued to build on actions from the previous year's budget with a focus on supporting young individuals and underserved communities.

### **American Rescue Plan Act**

DDS Director Bargmann discussed the American Rescue Plan Act, also known as the HCBS Spending Plan. The funding comes from the federal government and can be spent through March 2024. Items that receive funding under this plan include rate model implementation; social recreation and camp services; language access and cultural competency; coordinated family supports; enhanced community integration for children and adolescents; and information technology modernization.

Family Wellness is a project that DDS will pilot with regional centers. The intent is to provide guardians with support in addressing and navigating through the initial stressors that come with their child's first diagnosis. To develop culturally and linguistically sensitive services, DDS will provide training to providers and establish a scholarship and education stipend program. To increase outreach for Early Start services, DDS will establish a pilot partnership program between counties and regional centers and increase capacity and diversify community participation to the ICC. They also have funding dedicated for technical assistance, monitoring, and to develop technology to facilitate family self-referrals. Lastly, they will

continue to collaborate with state partners on initiatives that support the transition from Part C (early intervention) to special education.

### **Regional Centers & DDS**

New initiatives being proposed in the Governor's budget for 2022-2023 focus on children's support and early start coordination. The largest investment is reducing the caseload ratios for children from birth through age 5 to 1 to 40. The last three items include funds intended for resources to increase preschool inclusion of children served by regional centers; IDEA technical support for service coordinators (a specialist at every regional center); and DDS HQ coordination and monitoring activities (an IDEA specialist and monitors). 15 million is intended to fund communication assessments for individuals that are deaf.

### **Subminimum Wage Phase-Out Pilot**

DDS has proposed a three-year pilot project to develop an alternative to a subminimum wage program. It will use a time-limited model for individuals that are in a transitional phase such as working in a Work Activity Program. DDS headquarter workload with phasing out subminimum wage will have funding available for monitoring and providing additional technical support.

Additional funding proposals include the Reimbursement System Project, Electronic Visit Verification Phase II, Administrative Support-STAR Homes, information security staffing support, clinical monitoring, safety net program support. State-operated facilities funding includes continual warm shutdowns, retention stipend carryover, control section adjustments, and BCP Capital outlay for Porterville sprinklers.

The full presentation and a summary of funding updates can be accessed at <https://scdd.ca.gov/councilmeetings/>.

## **8. EXECUTIVE DIRECTOR REPORT AND STAFF REPORTS**

Executive Director Aaron Carruthers presented a report on recent Council activities and goals.

He began his report by discussing the stages of the COVID-19 pandemic and how each stage has brought a different set of realities. Together they create a lot of uncertainty, but it is important to return to SCDD's core value of working to help individuals reach their natural best. In addition, Executive Director Carruthers spoke about the recent passing of SCDD

staff Matt Traverso. He shared photos, highlighted his accomplishments with SCDD, spoke about his interests, and expressed SCDD's deep appreciation for Matt. He then transitioned into discussing public safety power shutoffs (PSPS). Although PSPS prevent the spread of wildfires, they also create public safety problems for people with disabilities. Within the last three and a half years, the Executive Director has been pushing the Investor Owned Utilities (IOU) to address these problems and work to find solutions. A series of day long Zoom sessions with IOU presidents have been scheduled to answer core questions to identify the people with I/DD that are impacted, what they need, and how the IOU's will meet those needs before, during, and after public safety power shutoffs.

The Executive Director provided an update regarding the "There Should Be A Law" contest. He mentioned there were 100 responses for bill ideas, with 80% from self/family advocates and 20% from professionals. Many were related to human services (22 out of 37 related to regional centers), education (3 out of 19 related to postsecondary education), housing (8 out of 9 related to available housing), and accessibility policy (6 out of 10 related to expanding existing laws to allow for virtual access to meetings). He then provided an update on next steps for SCDD co-sponsored legislation. Next steps include preparing for the first policy committee hearing in March or April for AB 1663 (Mainschein), working to find a legislator to champion the unfair hearing process bill idea, and finding authors for one or two more of the approximately 75 bill proposals in the bill contest report. Lastly, he presented an administration update and shared a 14% vacancy rate and the list of new staff that joined the SCDD team.

#### **9. STATEWIDE SELF-ADVOCACY NETWORK (SSAN) REPORT**

SCDD SSAN representative Maria Marquez provided Councilmembers with an update from the most recent SSAN meeting on March 9<sup>th</sup> and 10<sup>th</sup>. The next SSAN meeting will be held on June 15<sup>th</sup> and 16<sup>th</sup>, 2022.

#### **10. CYCLE 45 GRANT: REQUEST FOR PROPOSALS**

State Plan Committee Chair Kilolo Brodie and Executive Director Aaron Carruthers presented the Cycle 45 grant components to the Council. The State Plan Chair began by providing members with a reminder of the federal requirement for the Council to submit methods to improve and increase services for individuals with disabilities and their families to the Administration for Community Living (ACL) in a five year State Plan. One way to accomplish this is by awarding program development grants

(PDG) or Cycle Grants to community-based organizations to assist the Council in implementing its State Plan. The grantee's work can range in scope, but all have components that do research, develop and/or implement innovative programs and promising or best practices throughout the state and its local communities.

State Plan Chair Brodie provided members with an expected timeline of the process, next steps, and reviewed the action needed to approve the Cycle 45 Grant. Executive Director Carruthers then transitioned into the regional project descriptions. He mentioned that each regional office was provided with a worksheet by the State Plan team to assist in gathering more information for their regional grant project. Regional offices were tasked with identifying an area of focus for their grant project. The Executive Director and State Plan Chair presented a summary of those Cycle 45 regional grant projects.

The first regional grant project from North Coast focuses on capacity building and advocacy around education and tribal communities. North State's grant project has an area focus of systems change, capacity building, and advocacy around health and safety. Sacramento's has a focus on capacity building and advocacy around health and safety or housing. Similarly, North Bay's regional grant project focuses on capacity building and advocacy around education, EI, and the health and safety of underserved populations. Bay Area has two regional grant projects, one centers around systems change and advocacy related to health and safety and the other on capacity building and advocacy around employment. North Valley Hills identified their objective is capacity building and advocacy with a focus on housing. Central Coast focuses on self-advocacy around self-advocacy and transition. Sequoia's focuses on capacity building and advocacy around health and safety. Los Angeles' regional grant project targets systems change and advocacy around self-determination. Orange County's project centers around capacity building and advocacy around housing. San Bernardino identified capacity building and advocacy as their objective with a focus on health and safety (mental health). Lastly, San Diego – Imperial's regional grant project has a focus on systems change, capacity building, and advocacy in education and service rights for tribal communities.

The full presentation and detailed project descriptions can be accessed online at <https://scdd.ca.gov/councilmeetings/>.

## **Action 2**

It was moved/seconded (Witherspoon [S.A.]/Ponton [S.A]) and carried to approve the Request for Proposals (RFP), scoring criteria, and the fourteen project descriptions. (See last page of minutes for a voting record of members present)

### **11. 2021 PROGRAM PERFORMANCE REPORT (PPR)**

State Plan Committee Chair Brodie and Executive Director Carruthers presented highlights from the 2020-2021 Program Performance Report (PPR) outcomes and a five-year overview of the 2017-2021 State Plan activities.

The State Plan Chair reported on data that was collected from October 2020 through September 2021. Some of these figures included a total of 612 trainings, 24,262 people trained, and 83,906 people reached through technical assistance. She then presented the data obtained through the post-training surveys from more than 7,500 self-advocate and family advocates. The data showed that majority of the respondents lived in urban areas (74%), identified as female (81%), and were Hispanic/Latino (61%). In addition, majority of those surveyed identified that they were satisfied with SCDD programs and trainings. Majority of the self-advocates reported an increase in advocacy after participating in SCDD programs/trainings, and that they were better able to communicate what they wanted/needed after participating in SCDD activities. Lastly, she reported that 2,370,076 Californians were directly reached through SCDD activities; 4,247,000 people were impacted through SCDD's system change activities; and a total of 6,617,076 people were directly reached and impacted through SCDD's systems change activities in 2021.

Executive Director Carruthers then presented on the work done over the past five years in self-advocacy, systems change, and capacity-building. In addition, he reported on data collected over the past five years. These numbers included a total of 125,891 people trained, 299,696 people reached through events, 508,084 reached through technical assistance, and 13,137,622 Californians reached through SCDD activities. Lastly he summarized the take-aways from the data: regional staff has exceeded in all goal areas throughout the pandemic, SCDD increased outreach since the pandemic and reached over 1.2 million new people, SCDD has reached more people with online/virtual trainings, requests for technical assistance have risen since the pandemic, and systems change work has impacted twice as many people.

The full PPR presentation with charts and additional information can be accessed online at <https://scdd.ca.gov/councilmeetings/>.

**Action 3**

It was moved/seconded (Imparato [DRC]/Stahmer [UCEDD]) and carried to approve the 2020-2021 Program Performance Report in concept for submission to the Administration on Community Living. (See last page of minutes for a voting record of members present)

**12. NEXT MEETING DATE AND ADJOURNMENT**

The next Council meeting will be held on March 22, 2022. The meeting was adjourned at 2:50 P.M.

<b>Name</b>	<b>Action 1</b>	<b>Action 2</b>	<b>Action 3</b>
Adler, Nicole	For	For	For
Ashe, Harold	For	For	For
Austin, Julie	For	For	For
Barnwell, Viviana	For	For	For
Brodie, Kilolo	For	For	For
Bycel, Lee	For	For	For
Ellis, Michael	For	For	For
Eriksen, Jeana	For	For	For
Fujita, Harold	For	For	For
Garnica, Julio	For	For	For
Imparato, Andy	For	For	For
Laugeson, Elizabeth	For	For	For
Liu, Cathay	For	For	For
Marquez, Maria	For	For	For
McNair, Joyce	For	For	For
Millender, Karen	For	For	For
Neward, Julie	For	For	For
Ponton, Kara	For	For	For
Rosanna Ryan	For	For	For
Stahmer, Aubyn	For	For	For
Wavrin, Nick	For	For	For
Winfield, Brian	For	NP	For
Witherspoon, Wesley	For	For	For
Yin, Larry	For	For	For

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**MARCH 22, 2022**

**AGENDA ITEM 7.**

**ACTION ITEM**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

***2022 Legislative Positions, Recommendations and Priorities Update***

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The Legislative and Public Policy Committee (LPPC) met on March 17<sup>th</sup> to, among other things, review and make recommendations on 16 legislative bills. Members used the current State Plan, Council approved Legislative Platform, and Policy Priorities to guide the discussion and subsequent recommendations.

Councilmembers will be presented with the legislative packet for consideration. A legislative bill chart and presentation summarizing each bill recommendation will be provided to members prior to the meeting.

Members will also be provided an update on the bill idea contest, Council sponsored legislation, and budget advocacy. The electronic meeting agenda contains hyperlinks to each sponsored bill so that members may access these readings on the California Legislature's website prior to the Council meeting.

***Action Recommended***

Adopt LPPC's recommendations on introduced legislation.

***Handout(s)***

Bill Presentation

Bill Chart dated 03/15/22

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**MARCH 22, 2022**

**AGENDA ITEM 8.  
INFORMATION ITEM**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

***Chair Report and 2022 Committee Assignments***

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Council Chair Wesley Witherspoon will provide Councilmembers with an oral report about his recent activities and current priorities for the Council.

SCDD Committee reports have been provided for informational purposes.

***Attachment(s)***

- A) Employee First Committee met on 02/10/22.
- B) Statewide Self-Determination Advisory Committee (SSDAC) met on 02/15/22.
- C) Administrative Committee met on 02/22/22.
- D) Executive Committee met on 02/22/22.
- E) Legislative and Public Policy (LPPC) met on 03/17/22.
- F) Membership Committee Report 03/09/22.

***Handout(s)***

- G) Self-Advocates Advisory Committee (SAAC) met on 03/21/22. The meeting summary will be provided as a handout.

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**AGENDA ITEM 8a.****EMPLOYMENT FIRST COMMITTEE SUMMARY**

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***Date of Meeting***

February 10, 2022

***Meeting's Focus***

The Employment First Committee (EFC) met on February 10, 2022. The meeting began by welcoming new members to the Committee and observing a moment of silence to honor Matt Traverso. Members then heard from Ms. Viri Salgado who shared her lived experience as an intern with SCDD, before hearing from Mary Ellen Stives who provided an overview of the Council's Employment Disability Expert Advisory Panel.

The focus of meeting included identifying targeted priorities for 2022, considering a bill proposal designed to increase living wages and employment for people with intellectual and developmental disabilities, and reviewing the progress made on the draft 2021 EFC Report.

Members concluded their meeting by receiving updates on standing agenda items such as the implementation status of data sharing legislation, the CIE Blueprint, Workgroup updates and more.

***Items Acted Upon***

- The Committee approved the October 2021 meeting minutes.
- The Committee acted to support a legislative proposal to increase living wages & employment for people with intellectual and developmental disabilities.

***Future Meeting Dates***

May 12<sup>th</sup>, July 14<sup>th</sup>, October 20<sup>th</sup>

## **AGENDA ITEM 8b.**

### **STATEWIDE SELF-DETERMINATION ADVISORY COMMITTEE (SSDAC) SUMMARY**

#### ***Date of Meeting***

February 15, 2022

#### ***Meeting's Focus***

The Statewide Self-Determination Advisory Committee (SSDAC) met on February 15<sup>th</sup>. The meeting began by receiving public comment on matters not listed on the agenda. Although the agenda stated that 20 minutes would be allocated to hear from the public, demand was greater, and the co-chairs allowed 40 minutes with additional comments typed in the chat following the public comment period. Public comments largely focused on frustrations and barriers with the Self-Determination Program (SDP).

Following public comments, members approved the meeting minutes before hearing a recorded message from Council Chair Wesley Witherspoon thanking Maria Marquez for her service and welcoming Harold Fujita as the new co-chair to serve with Rick Wood. Co-Chair Rick Wood then provided an update on several SDP related items, including workgroup and co-chair activities since the last meeting, goals for the meeting, and recent directives from DDS.

Executive Director Aaron Carruthers provided members with an update on the SDP trailer bill language and the status of the funding to support the Committee. Members then heard briefly from Katie Hornberger, Acting Self-Determination Ombudsperson. Ms. Hornberger provided members with an update on the recruitment efforts to hire a permanent ombudsperson and answered member questions before breaking for lunch.

Following lunch, SCDD Self-Determination Program Manager, Joseph Hernandez presented an overview of the Statewide SDP Orientation that was broken into five modules. Following the presentation, Mr. Hernandez invited feedback and comments to be emailed to him by February 21<sup>st</sup>.

Members concluded their day by participating in a discussion to identify activities and/or projects that work on in 2022 that linked to previously identified Committee priorities. Following the discussion, members took a poll to determine the top 3-5 activities and/or projects. Members then acted to delegate the workgroup to develop a workplan to achieve these goals.

***Item's Acted Upon***

- Approval of November 2021 meeting minutes
- Delegation of the workgroup to develop a workplan to achieve the goals identified in the poll. The workplan will have a specified timeframe that is reasonable for the Committee to achieve.

***Future Meeting Dates***

To be determined.

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**AGENDA ITEM 8c.****ADMINISTRATIVE COMMITTEE SUMMARY**

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***Date of Meeting***

February 22, 2022

***Meeting's Focus***

The Administrative Committee met on February 22, 2022 to receive an update on current year budget expenditure, review and provide input on the 2022-23 Proposed SCDD Budget.

Members provided feedback on the materials presented and Committee Chair, Julie Austin agreed to share that feedback with the Executive Committee who were scheduled to meet and review, among other things, the Administrative Committee's recommendation on the proposed budget later that day.

Members concluded the meeting after receiving an updated copy of California's out-of-state Travel Prohibition list.

***Items Acted Upon***

- Approval of the February 2021 meeting minutes.
- The Committee acted to recommend that the Executive Committee move the FY 2022/23 Proposed SCDD Budget to the Council in May.

***Future Meeting Dates***

To be determined.

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**AGENDA ITEM 8d.****EXECUTIVE COMMITTEE SUMMARY**

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***Date of Meeting***

February 22, 2022

***Meeting's Focus***

The Executive Committee met on February 22, 2022. The meeting's focus centered on three conflict of interest waivers, one sponsorship request, an update on current year budget expenditures, a presentation on the proposed 2022-23 SCDD budget, a regional office presentation, and an out-of-state travel restriction update. Executive Director Carruthers provided Committee members with a report on updates regarding SCDD's policy package, COVID tests, SB 639 workgroup, projects around public safety shut off events, and administrative items.

***Items Acted Upon***

- Approval of the October 2021 meeting minutes.
- Sponsorship request from Care Parent Network was approved.
- Conflict of interest waiver requests from board members Ramon Hooper, Liliana Martinez, Angelina Martinez were approved.
- The Committee adopted the Administrative Committee's recommendations to postpone excess funds end-emic for six months; and move the 2022-23 Proposed SCDD Budget to the Full Council for consideration.
- The Committee adopted the Administrative Committee's recommendation to redefine a full day of work from 6 hours to 4 hours.
- The Committee acted to amend the SCDD Authorized Representative Policy per recommendation from the Office of Administrative Law.

***Future Meeting Date***

April 19, 2022

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**AGENDA ITEM 8e.****LEGISLATIVE AND PUBLIC POLICY COMMITTEE SUMMARY**

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***Date of Meeting***

March 17, 2022

***Meeting's Focus***

The Legislative and Public Policy Committee is meeting on March 17<sup>th</sup>. The meeting's focus will be on the Council's four co-sponsored bills, status of the bill contest and going through 16 bill to prepare recommendations for the Council's consideration.

***Future Meeting Dates***

June 7<sup>th</sup> and September 13<sup>th</sup>, 2022

# March 9, 2022

## Membership Committee Report to the Council

### SEC 1. Existing Vacancies

Seat	Date Seat Became Vacant	Months Vacant Asterisk (*) indicates vacancy of more than 4 months
At Large 1	July 2021	*
At Large 5	January 2022	
Bay Area	November 2021	*

### SEC 2. Expired Appointments

Seat	Date Appointment Expired Number of Months Expired Asterisk (*) indicates eligible for reappointment
At Large 4	10*
At Large 7	3*
Non-Governmental Agency	3*

### SEC 3. Upcoming Terms Set to Expire

Seat	Date Appointment Will Expire Asterisk (*) indicates eligible for reappointment
North Coast Region	6/14/22*
North State Region	6/14/22*
Sacramento Region	6/14/22*
Orange County Region	6/14/22*
San Bernardino Region	7/9/22*

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## **SEC 4. Recommendations Solicited**

Has a solicitation for multiple recommendations for Council appointment been distributed?

☒ Yes

☐ No

**Agencies Solicited**

**Date**

SCDD Website

Continuous

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## **SEC 5. Councilmember Terms**

Appointment Roster Listing Each Members Term Attached?

☐ Yes

☒ No

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## **SEC 6. Nominees**

Number of candidates forwarded to the Governor's Office for consideration: 5

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**MARCH 22, 2022**

**AGENDA ITEM 9.  
INFORMATION ITEM**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

***Executive Director Report and Staff Reports***

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SCDD Executive Director Aaron Carruthers will provide Councilmembers with an oral report regarding recent Council activities. Additionally, SCDD Staff reports have been included in the packet for informational purposes.

***Attachment(s)***

Chief Deputy Director Report  
Deputy Director of Regional Office Operations Report  
C.R.A./V.A.S. Update Report  
QA Project Update Report

***Handout(s)***

Executive Director Report  
Deputy Director of Policy and Public Affairs Report

## **Chief Deputy Director's (CDD) Report**

### **March 22, 2022**

The CDD continues developing procedures, in concert with staff, and organizational tools to assist the team. Time also has been spent attending meetings and organizing briefings on SCDD program operations and policies, administrative issues, and deliverables such as budgeting, contracts, payments, and recruitments.

#### **Program**

- Participated in bi-weekly meetings with the full regional management team.
- Worked with the executive team coordinating SB 639 implementation and the stakeholder process.
- Worked with regional offices to order nearly 175,000 COVID-19 rapid tests for the community.

#### **Administrative**

- Reviewed several program and administrative contracts for approval.
- Resolved several state data system access and utilization problems on behalf of staff and management and worked closely with state-level information security personnel to manage against increasing cybersecurity threats.
- Reviewed and approved numerous operational and program-related invoices and payments.
- Organized equipment purchases to replace aging mobile phones and laptops.

#### **Personnel**

- Developed an Office Technician recruitment package for a position shared between the Sacramento Regional Office and Headquarters.
- Assisted with on-boarding several new program staff for HQ and regional offices.

# REPORT FROM: TANIA MORAWIEC DEPUTY DIRECTOR, PLANNING & REGIONAL OFFICE OPERATIONS

Report Range 1/10/22-3/2/22

## A Call to Action

- **SB639**

SCDD is working across regional offices to engage stakeholders in SB639 implementation planning.

A core work group of approximately 25 representatives has been created with SDCC and DRC input. SCDD applied for a grant through the Administration of Community Living and has secured national subject matter experts to facilitate the stakeholder sessions. Because the core stakeholder workgroup is small, SCDD is using regional offices as engagement hubs via the community conversations model. This will ensure that broad perspectives from stakeholders like people who have intellectual developmental disabilities, their family members, community-based organizations, employers and other interested parties contribute their experiences, thoughts and ideas.

Our strategy aims to reach a large audience and inform the core stakeholder group through synthesis of the regional community conversation outcomes. Additionally, SCDD is creating a letter writing campaign to inform the 639 process. We want to make sure that multiple modalities are used to gather the complex information and thoughts of different participants. We recognize that the phaseout of 14-C sub minimum wage is a complex issue. Our implementation plans and design pay reverence to that complexity and will help us create an effective plan of action that serves people of all abilities.

The SCDD Self-Advocacy Disability Expert Advisory Panel (DEAP) worked to engage self-advocates across the state in an application process for participation in the core stakeholder group. Out of over 20 applicants, the top 4 were chosen for participation. These individuals will be paid \$20 an hour for their time spent contributing to the core stakeholder workgroup.

**Please consider participating and help us spread the word about the SCDD Community Conversations which are listed below:**



## **Regional Offices Community Conversations on Zoom**

**Please Join any of these dates/times! Regional Office numbers included below.**

**ALL TIMES ARE Pacific Time (US and Canada)**

### **MARCH 2022**

#### **Monday, March 14**

**North Coast: 707-463-4700 & North State: 530-895-4027 Regional Offices:**

3:00pm-5:00pm

English/Spanish/ASL/ Live Captioning

[Click here to register.](#)

Register in advance for this meeting:

[https://us02web.zoom.us/meeting/register/tZMsc-muqzMqHNP3l1Zu8boeKqDS2\\_fC-mle](https://us02web.zoom.us/meeting/register/tZMsc-muqzMqHNP3l1Zu8boeKqDS2_fC-mle)

**Orange County 714-558-4404 & Sequoia Regional Office: 559-222-2496**

10:00am-12pm

Vietnamese/English/Spanish

<https://bit.ly/CommunityConvoCIE>

\*\*\*\*\*

#### **Friday, March 18**

**San Bernardino Regional Office: 909-890-1259**

10:00am-12pm

English

<https://bit.ly/3LSUECZ>

\*\*\*\*\*

**Saturday, March 19**

**Sacramento Regional Office: 916-263-8134**

10:00am-12:00pm

English/Spanish/ ASL upon request/Captioning

<https://bit.ly/3GWW8bx>

\*\*\*\*\*

**Tuesday, March 22**

**Central Coast Regional Office: 408-324-2106**

4:30pm-6:30pm

English/Spanish

**Register in advance for this meeting:**

[https://us02web.zoom.us/meeting/register/tZwoduyvqTMuGtaBBeXphu -  
vbGsTxxzbDfO](https://us02web.zoom.us/meeting/register/tZwoduyvqTMuGtaBBeXphu-vbGsTxxzbDfO)

\*\*\*\*\*

**Wednesday, March 30**

**San Diego Imperial Regional Office: 619-688-3323**

3:00pm-5:00pm

English/Spanish/ASL

[https://us02web.zoom.us/j/89198325617?pwd=RXI2RTBBN1h5Rk0xY3BpZUxhS2  
RVZz09](https://us02web.zoom.us/j/89198325617?pwd=RXI2RTBBN1h5Rk0xY3BpZUxhS2RVZz09)

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## APRIL 2022

### **Tuesday, April 5**

**North Valley Hills Regional Office: 209-473-6930**

10:00am-12:00pm

English/Spanish interpretation upon request/Captioning

Register in advance for this meeting:

[https://us02web.zoom.us/meeting/register/tZArf-mqqjltG9ZcWPdg\\_PpDlcOGq7thtLyA](https://us02web.zoom.us/meeting/register/tZArf-mqqjltG9ZcWPdg_PpDlcOGq7thtLyA)

\*\*\*\*\*

### **Friday, April 8**

**Los Angeles Regional Office: 818-543-4631**

10:00am-12:00pm

SPANISH ONLY

Join Zoom Meeting

<https://us02web.zoom.us/j/83952285461?pwd=akZZNzBIK3V3L2pJR2crY1BTQzE4dz09>

Meeting ID: 839 5228 5461

Passcode: 123902

\*\*\*\*\*

### **Tuesday, April 12**

**San Bernardino Regional Office**

10:00am-12:00pm SPANISH ONLY

<https://bit.ly/33OpwTX>

\*\*\*\*\*

**Wednesday, April 13**

**North Bay: 707-648-4073 & Bay Area 510-286-0439 Regional Offices**

6:00pm-8:00pm

English/Spanish/Captioning

**Register in advance for this meeting:**

<https://us02web.zoom.us/meeting/register/tZEuceCgpjgoHdVjMSSiPNrraEbvvgny4jDQ>

After registering, you will receive a confirmation email containing information about joining the meeting.

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**Thursday, April 14**

**North Bay: 707-648-4073 & Bay Area 510-286-0439 Regional Offices**

10:00am-12:00pm

English/Spanish/Captioning

**Register in advance for this meeting:**

<https://us02web.zoom.us/meeting/register/tZ0ude-oqjwrHtEcO5bv1o3rh5uL9CWcRGBH>

After registering, you will receive a confirmation email containing information about joining the meeting.

## • **Self Determination Program (SDP)**

The State Council on Developmental Disabilities is currently involved in several high impact projects. The department of developmental disabilities contracted with SCDD to develop a self-determination orientation series to be used across the state. The modules have been completed with extensive engagement of people who have lived experience with the self-determination program and regional centers across the state. The ESKD self-determination trainer, Joseph Hernandez, has also shared the learning objectives of the modules with the statewide self-determination advisory committee.

Joseph has worked across all regional offices to engage self advocates as coach trainers for presentation. The State Council advocated for and received funds to ensure payment of co-trainers at \$20 per hour. The State Council has submitted the final modules for approval and is awaiting DDS final approval to begin a focus group initiative for additional feedback. This effort is to ensure that diverse perspectives and experiences are leveraged to create the most impactful modules possible.

**If interested in participating in the SDP focus group, please email [Joseph.Hernandez@scdd.ca.gov](mailto:Joseph.Hernandez@scdd.ca.gov)**

## • **Covid Testing, Impact**

SCDD Regional Office continue to deliver much needed Covid tests to people who have intellectual/developmental disabilities and their families. We are partnering with local providers, regional centers and other entities to provide tests. SCDD collaborates with the Department of Public Health to order and distribute thousands of tests which have the potential to save lives and those at high risk safe during the pandemic. Stakeholder response is very positive and attests to the level of need in communities we serve. See below for testimonials:

### **Underserved Communities:**

- Covid tests were provided to families through the SANKOFA African American Family Support Group in the Sacramento region and mailed to members all over California.
- Covid tests were provided to families through the Padres para Padres Spanish speaking support group in the Sacramento region and mailed to members all over California.
- Covid tests were distributed to 6 partners in our outlying/rural counties to distribute to local self-advocates and family members. In some of these rural areas, testing clinics are hard to access.

- The coordinator of WeEMBRACE, a volunteer parent run organization offering Inclusive classes on recreation, social skills, cooking, dancing, self-advocacy, and so on, picked up enough supplies to distribute to over 100 special needs families. Many of these families are from India.

#### **Parents:**

- Thank you submitted via email: Hi My name is Erika; My daughter receives services from Alta regional. she is my everything I am her caregiver her mother her everything. Just came through and picked up the bag for Alycia Silva, When I walked up, I did not introduce myself. I didn't let anyone know that I had asked you to please save me a bag. But again, I am so so grateful and thankful for you and all of your team for doing this for these families. I hope you all have a wonderful great weekend. Please let everyone know that they are appreciated for the time the effort and for everything. And you're work there does not go unnoticed. Again, thank you.
- Another story from a mother:  
  
Mom said her daughter is 13 with severe disabilities. She goes to school and is constantly exposed to Covid. When she brushes her daughter's teeth, her daughter spits at her, so she, the mother, is constantly exposed and has already had Covid several times. She greatly appreciated the tests and PPE. Through talking more, we realized that extra Face Shields would be helpful, and we stocked her up with extra assortment of Face Shields, N95s, Sanitizer, and extra Tests. She was so grateful; she was in tears.

# CRA/VAS

## SCDD AT WORK INSIDE CALIFORNIA DDS STATE-OPERATED FACILITIES

CENSUS AS OF MARCH 1, 2022: 241

Our CRA/VAS team continues to work within COVID-19 protocols inside the facilities. DDS ceased visitor access to the facilities due to the Omicron variant surge. Decrease in positive cases noted at both Porterville and Canyon Springs.



### ..... **Program Activity for January and February 2022**

#### **Canyon Springs Community Facility and Desert STAR Unit**

Residents received Covid-19 booster shots in February. Some restrictions are lifting as local infection rates decrease. CRA/VAS team continues to advocate for enhanced communication for clients' with friends and family during restriction.



Census  
Canyon Springs 31  
Desert STAR: 8

#### **Porterville Developmental Center and Central STAR Unit**

VAS and CRA assisted individuals with protecting and exercising their rights to access money and possessions. Community placement planning increased with restrictions lifting. VAS working with authorities and service providers for individual placed out of state.



Census  
Porterville DC: 191  
Central STAR: 4

#### **Southern STAR Unit on Fairview DC Campus**

CCL granted a license to operate the adult STAR home at the Mark Lane location. CCL continues to review the adolescent license application for the community site. CRA is advocating for education rights and access to adolescent population.



Census  
Southern STAR: 6



# Quality Assessment Project (QAP) Report

## March 2022

### **Eligibility for Family Surveys**

*Family Surveys collect demographic information on both the individual receiving services ('family member') as well as the person who fills out the survey (the 'respondent') and information on services and supports received.*

Child Family Survey (CFS): Mailed to families who have a child family member (ages 17 and under) who lives with the respondent and receives at least one regional center funded service in addition to case management.

Adult Family Surveys (AFS): Mailed to families who have an adult family member (ages 18+) who lives with the respondent and receives at least one regional center funded service in addition to case management.

Family Guardian Survey (FGS): Mailed to families who have an adult family member (ages 18+) who lives in the community (outside the family home) and receives at least one regional center funded service in addition to case management.

### **Current Cycle: Family Surveys**

Printing and mailing of English family surveys began end of February. Over 81,000 surveys in English will be mailed with Spanish (21,468) surveys mailed soon thereafter. An additional 4,124 surveys will be mailed in other languages including: Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Korean, Laotian, Russian, Tagalog and Vietnamese.

The ability for respondents to enter their response directly on-line is still only available in English, but Department of Developmental Disabilities (DDS) is working to make other languages available for the upcoming family cycles.

### **Progress by Race/Ethnicity:**

For the FY 2021-2022 family cycle, DDS has decided to stratify data collection with a focus on obtaining a targeted sample from each RC that has proportionate representation from five ethnoracial groups (i.e., African American/Black, Asian, Hispanic, White, and Other).

To ensure balanced representation of individuals who are receiving services from all 21 RCs is obtained, each RC sample size of 2,000 per survey was divided among the five

ethnoracial categories based on the percentage of the RC's population that is identified as a member of that group.

The following Tables 1, 2 and 3 display the stratified data collection targets (the number of surveys targeted to be received) for each Family Survey by Regional Center.

*Table 1: Child Family Survey TARGET number of surveys returned for each RC by ethnoracial groups and overall*

Regional Center	Asian Target	Black Target	Hispanic Target	White Target	Other Target	Total RC Target
ACRC	52	44	96	148	60	400
CVRC	24	16	260	60	40	400
ELARC	56	4	292	24	24	400
FDLRC	56	20	208	112	4	400
FNRC	12	8	80	280	20	400
GGRC	124	12	132	84	48	400
HRC	52	32	208	44	64	400
IRC	20	28	192	72	88	400
KRC	16	28	240	92	24	400
NBRC	28	28	152	120	72	400
NLACRC	28	36	224	96	16	400
RCEB	96	48	144	76	36	400
RCOC	88	8	132	92	80	400
RCRC	8	8	92	244	48	400
SARC	104	4	180	64	48	400
SCLARC	4	52	324	4	16	400
SDRC	40	16	180	88	76	400
SGPRC	68	12	276	32	12	400
TCRC	12	4	224	132	28	400
VMRC	44	28	204	88	36	400
WRC	24	88	168	80	40	400
Total Statewide Target	956	524	4008	2032	880	8400

Table 2: Adult Family Survey TARGET number of surveys returned for each RC by ethnoracial groups and overall

Regional Center	Asian Target	Black Target	Hispanic Target	White Target	Other Target	Total RC Target
ACRC	40	52	72	204	32	400
CVRC	32	24	236	96	12	400
ELARC	60	4	296	32	8	400
FDLRC	60	28	192	108	12	400
FNRC	12	8	52	308	20	400
GGRC	148	32	96	100	24	400
HRC	60	44	172	88	36	400
IRC	20	52	208	104	16	400
KRC	12	36	204	128	20	400
NBRC	36	44	112	172	36	400
NLACRC	32	44	188	128	8	400
RCEB	88	80	96	112	24	400
RCOC	76	8	144	132	40	400
RCRC	8	12	64	288	28	400
SARC	104	12	160	100	24	400
SCLARC	4	96	288	4	8	400
SDRC	40	28	180	124	28	400
SGPRC	60	20	244	56	20	400
TCRC	20	8	180	176	16	400
VMRC	44	36	160	136	24	400
WRC	20	112	152	84	32	400
Total Statewide Target	976	780	3496	2680	468	8400

Table 3: Family Guardian Survey TARGET number of surveys returned for each RC by ethnoracial groups and overall

Regional Center	Asian Target	Black Target	Hispanic Target	White Target	Other Target	Total RC Target
ACRC	16	60	36	268	20	400
CVRC	16	36	132	204	12	400
ELARC	48	12	200	132	8	400
FDLRC	52	44	84	212	8	400
FNRC	4	12	20	348	16	400
GGRC	56	48	36	244	16	400
HRC	44	68	88	180	20	400
IRC	12	52	96	228	12	400
KRC	12	44	100	232	12	400
NBRC	16	44	36	288	16	400
NLACRC	20	52	80	244	4	400
RCEB	44	80	40	220	16	400
RCOC	36	12	56	272	24	400
RCRC	4	4	16	348	28	400
SARC	40	16	80	248	16	400
SCLARC	8	200	136	44	12	400
SDRC	20	36	80	248	16	400
SGPRC	28	40	128	188	16	400
TCRC	12	16	80	280	12	400
VMRC	20	40	64	260	16	400
WRC	20	100	68	188	24	400
Total Statewide Sample	528	1016	1656	4876	324	8400

To view Statewide and Regional Center Reports regarding past completed survey cycles, please go to: <https://www.dds.ca.gov/rc/nci/>

## Mover Longitudinal Study (MLS) Update

Table 4: MLS In-Person Surveys of active consumers\* completed to date.

Regional Center	3 Month	6 Month	1 Year	2 Year	3 Year	4 Year	Total
Alta California	53	50	49	43	7	0	202
Central Valley	52	49	42	48	15	6	212
East Bay	82	81	83	56	11	3	316
Eastern LA	5	5	6	3	2	1	22
Far Northern	10	10	10	8	4	0	42
Frank D. Lanterman	4	4	3	4	1	0	16
Golden Gate	66	66	67	46	12	3	260
Harbor	10	9	10	6	4	1	40
Inland	4	4	4	1	1	0	14
Kern	25	20	19	18	7	0	89
North Bay	73	71	70	37	14		265
North LA County	11	11	10	11	6	1	50
Orange County	56	52	32	46	8	1	195
Redwood Coast	3	3	4	4	2	0	16
San Andreas	6	6	6	5	0	0	23
San Diego	36	24	30	23	7	1	121
San Gabriel/Pomona	5	5	4	3	3		20
South Central LA	18	17	17	10	2	1	65
Tri-Counties	9	8	7	6	1	0	31
Valley Mountain	3	3	4	2	1	0	13
Westside	7	7	7	7	0	0	28
<b>Grand Total</b>	<b>538</b>	<b>505</b>	<b>484</b>	<b>387</b>	<b>108</b>	<b>18</b>	<b>2040</b>

\*Anyone with status changed to inactive are no longer reflected in this table.

\*\* Effective March 2021 MLS cohorts are being surveyed only up to two years post of moving into the community

To view reports for the Mover Longitudinal Study (MLS), please go to  
<https://www.dds.ca.gov/rc/nci/mover-longitudinal-study-reports/>

Table 5: Reasons for removal from MLS Study

<b>Reason</b>	<b>Count</b>
Individual decided not to participate	17
Not Eligible - Client in Sub Acute Unit	6
Not eligible per DDS (Canyon Springs Mover)	14
Not Eligible per DDS (Secured Tx Area)	8
Not Eligible. Client is in Hospice Care	3
Not Eligible. Client lives with family	1
Not Eligible. Moved back to DC	2
Not Eligible. Not part of Mover Cohort per DDS	13
Unable to schedule interview (deceased)	86
Unable to schedule interview (health-related reasons)	15
Unable to schedule interview (Moved back to DC)	2
Unable to schedule interview (other)	32
<b>Grand Total</b>	<b>199</b>

## About National Core Indicators

National Core Indicators™ (NCI) strives to provide states with valid and reliable tools to help improve system performance and better serve people with intellectual and developmental disabilities and their families.

Through a contract with Department of Developmental Services (DDS), State Council on Developmental Disabilities (SCDD), using the NCI Survey tools, collects quantitative data on consumer satisfaction, provision of services, and personal outcomes. Data collection is completed through face to face interviews with consumers as well as mail-in surveys from families.

This data collection effort will enable DDS to evaluate the quality and performance of California's developmental disability service delivery system and among all the 21 regional centers over time.

For RC results of past surveys go to:  
<https://www.dds.ca.gov/rc/nci/reports/>

For more information about the NCI go to:  
<https://www.nationalcoreindicators.org/>

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Scan QR code below to go to QA Project Webpage  
[scdd.ca.gov/qap](https://scdd.ca.gov/qap)



### QAP Regional Center Assignments

*Mary Agnes Nolan*  
Support Staff: *Michele Sloane*  
**Far Northern**  
**North Bay**  
**Redwood Coast**

*Ron Usac*  
Support Staff: *Valerie Buell*  
**East Bay**  
**San Andreas**

*George Lewis*  
Support Staff: *Marigene Tacan-Regan*  
**Alta California**  
**Central Valley**  
**Valley Mountain**

*Lia Cervantes Lerma ▪ Brianna Reynoso ▪ Jenny Villanueva*  
Support Staff: *Marina Bchtikian ▪ Austin Murphy*  
**East Los Angeles**  
**Frank D. Lanterman Harbor**  
**North Los Angeles**  
**San Gabriel Pomona**  
**South Central Los Angeles**  
**Westside**

*Nicholas Bui*  
*Angel Wiley*  
*SSA-Vacant*  
Support Staff: *Brian Hoang*  
**Golden Gate**  
**Orange County**  
**San Diego**

*Carol Nakamura-Robinson*  
Support Staff: *Valarie Macias*  
**Inland**  
**Kern**  
**Tri-Counties**

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**MARCH 22, 2022**

**AGENDA ITEM 10.  
INFORMATION ITEM**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

***Statewide Self-Advocacy Network (SSAN) Report***

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The Statewide Self-Advocacy Network (SSAN), which is a project of the Council, will provide a summary of their recent activities. SCDD SSAN Representative Maria Marquez will provide Councilmembers with this report.

***Attachment***

March 2022 SSAN Update Report

**March 10, 2022**

**AGENDA ITEM 10  
INFORMATION ITEM**



**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

*Report from the Statewide Self-Advocacy Network*

**Recent Activity:** The Statewide Self-Advocacy Network (SSAN) met on March 9<sup>th</sup> & 10<sup>th</sup>, 2022 over Zoom.

**Focus of Meeting:**

The March 2022 Zoom SSAN meeting was held over the course of two days. SSAN members introduced themselves and shared one self-advocacy related project that they have been working on.

The SSAN Officers proposed updating the SSAN Goals:

1. Strengthen Self-Advocacy in California
  - a. Focus: Civic Engagement
  - b. Focus: Youth Engagement
  - c. Focus: Self-Determination
2. Improve access to Services and Supports
  - a. Focus: Access to Medical Care and Resources
  - b. Focus: Access to Transportation Services
3. Improve Access to Competitive Integrated Employment
  - a. Focus: Training
  - b. Focus: Building Awareness

SCDD Executive Director Aaron Carruthers provided SSAN members with an update on SCDD activity since the December SSAN meeting. Executive Director Carruthers talked about the challenges of responding to the ongoing public health crisis of COVID–19 and keeping everyone safe. SCDD continues to address vaccine hesitancy among Californians with I/DD and their communities by providing timely, up to date and easy to understand information and resources. Executive Director Carruthers addressed SCDD efforts to implement [California Senate Bill 639](#) which will end subminimum wage in California by 2025. SCDD has a new 5-year State Plan but remains committed to supporting SSAN.

Representatives from DDS asked for input on special incident reporting categories and members shared their thoughts about reporting the types of situations that warrant filing a report. Topics included medication errors, hospitalization, pregnancy and relationship issues.

**March 10, 2022**

**AGENDA ITEM 10  
INFORMATION ITEM**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

*Report from the Statewide Self-Advocacy Network*



On day 2 of the SSAN Meeting, members of the SCDD Disability Advisory Committee (DAC) engaged in a conversation with SSAN members about what it means to have a disability, how disability impacts lives and what other people misunderstand about having a disability. Members shared their thoughts and experiences and discussed how having a disability has changed their perspective on life.

Actress Alice Kina Diehl talked to members about the importance of authentic representation of people with disabilities in media and SCDD Deputy Director of Policy and Public Affairs provided members with an update on legislation SCDD is sponsoring and considering taking positions on. The Legislative and Public Policy Committee meets on March 17<sup>th</sup> to consider recommendations.

The SSAN workgroups met using Zoom breakout rooms to discuss ongoing projects, goals, and priorities.

**Actions Taken:**

- Approved the Minutes from the December 2021 SSAN Meeting
- Approved the SSAN Priorities
- Approved adding a YO Disabled and Proud as a member of SSAN
- Approved the March 2022 Edition of SSAN Newsletter

**2020—2022 SSAN Leadership:**

**Chair:** Desiree Boykin, ARCA Representative

**Vice-Chair:** Paul Mansell, SCDD San Diego Regional Representative

**Secretary:** Robert Levy, UC Davis MIND Institute UCEDD Representative

**SSAN Workgroups:**

- Operations (formerly Officers, Bylaws, and Membership)
- Self-Determination
- Employment
- Legislative and Civic Engagement
- Newsletter and Communications
- Youth Engagement

The next SSAN Meeting is scheduled for June 15–16, 2022 over Zoom. Please visit the [SSAN Page](#) on the SCDD website for more information.

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**MARCH 22, 2022**

**AGENDA ITEM 11.  
INFORMATION ITEM**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

***SCDD 2022-23 Draft Budget***

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Executive Director Aaron Carruthers and Chief Deputy Director Ken DaRosa will present the 2022-2023 SCDD draft budget. SCDD budget documents are included in the packet for review and consideration.

***Attachment(s)***

Draft 2022-22 Proposed Budget  
Budget Narrative with Line Item Definitions  
Budget Process Timeline

***Handout***

Basic Support Grant (BSG) Draft Budget Presentation



# State Council on Developmental Disabilities

State Council Budgeted Base  
Fiscal Year 2022-23 Budget

Categories	Basic State Grant (BSG)	Quality Assessment	Clients' Rights Advocates/ Volunteer Advocacy	TOTAL
	Federal Grants	State Grants	State Grants	
<b>1. Personal Services:</b>				
<b>Net Salaries &amp; Wages</b>	\$ 4,110,060	\$ 1,532,000	\$ 698,000	\$ 6,340,060
<b>Temporary Help / Honorarium</b>	\$ 60,000	\$ -	\$ -	\$ 60,000
<b>Worker's Compensation</b>	\$ 55,000	\$ 3,000	\$ 5,000	\$ 63,000
<b>Staff Benefits</b>	\$ 1,951,994	\$ 731,000	\$ 346,000	\$ 3,028,994
Less 5% Salary Savings From Vacancies	\$ (205,503)			
<b>Total Personal Services</b>	<b>\$ 5,972,000</b>	<b>\$ 2,266,000</b>	<b>\$ 1,049,000</b>	<b>\$ 9,492,000</b>
<b>2. Operating Expense and Equipment:</b>				
General Expense	\$ 60,000	\$ 21,260	\$ 5,000	\$ 86,260
Printing	\$ 40,000	\$ 53,000	\$ 9,000	\$ 102,000
Communications	\$ 100,000	\$ 40,000	\$ 10,000	\$ 150,000
Postage	\$ 18,000	\$ 28,600	\$ 1,000	\$ 47,600
Travel-in-State :	\$ 100,000	\$ 95,000	\$ 32,000	\$ 227,000
Out-of-State Travel	\$ 10,000	\$ -	\$ -	\$ 10,000
Training (Tuition and Registration)	\$ 35,000	\$ 3,000	\$ 15,000	\$ 53,000
Facilities Operations (Rent)	\$ 550,000	\$ 269,000	\$ 24,000	\$ 843,000
Utilities	\$ 8,000	\$ 2,000	\$ -	\$ 10,000
Interdepartmental Services:	\$ 250,000	\$ 164,000	\$ 134,000	\$ 548,000
External Contract Services	\$ 100,000	\$ 10,000	\$ 3,000	\$ 113,000
Information Technology	\$ 225,000	\$ 50,000	\$ 45,000	\$ 320,000
Statewide Cost Allocation Plan (SWCAP)	\$ 25,000	\$ -	\$ -	\$ 25,000
Other Items of Expense	\$ 5,000	\$ 923,500	\$ 108,000	\$ 1,036,500
<b>Total Operating Expense and Equipment</b>	<b>\$ 1,526,000</b>	<b>\$ 1,659,360</b>	<b>\$ 386,000</b>	<b>\$ 3,571,000</b>
<b>3. Community Grants / Other Projects</b>	<b>\$ 260,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 260,000</b>
<b>4. Total Council Budget (1 + 2 + 3 )</b>	<b>\$ 7,758,000</b>	<b>\$ 3,925,000</b>	<b>\$ 1,435,000</b>	<b>\$ 13,323,000</b>
<b>5. Total Basic State Grant Award (Estimate)</b>	<b>\$ 7,759,000</b>			
<b>6. Difference between Total Council Budget and Basic State Grant Award</b>	<b>\$ 1,000</b>			
<b>7. Cash Reserve</b>	<b>\$ 1,750,000</b>			
<b>8. Estimated Unexpended Funds Available for the Council to Spend</b>	<b>\$ 445,000</b>			

Estimate as of February 2, 2022

## **State Council on Developmental Disabilities Proposed Fiscal Year 2022-23 BSG Budget Description of Line Item Changes**

The preliminary State Fiscal Year (SFY) 2022-23 BSG budget would increase by approximately \$70,000 from \$7,694,000 to \$7,758,000. This document describes the proposed changes to various line items in the preliminary SFY 2022-23 budget

### **Net Salaries and Wages**

The base line item is projected to increase from \$3,748,000 to \$4,110,060. This change includes salary adjustment associated with merit salary increases, as well as an anticipated 2.5 percent general salary increase for state employees consistent with their bargaining union agreements, as approved by the Legislature and the Governor.

### **Temporary Help/Honorarium**

This line item is reduced slightly from the prior year (\$27,000) to reflect an anticipated reduction in retired annuitant spending. The honorarium budget remains unchanged.

### **General Expense and Operating Expense and Equipment**

Generally, we anticipate reduced spending (approximately \$370,000) from prior budgeted amounts to better reflect the past two years' spending patterns as well as recognizing, for example, the expanded use of digital documents and forms processing and remote meetings use.

However, staff will continue to analyze these line items as pandemic conditions change over the next several months to identify areas where spending projections may need to change.

### **Printing**

This line item is projected to modestly decrease from the previous year (\$5,000) and can include:

- Copier maintenance
- Pamphlets, brochures, and business cards, etc.
- Printer/copy paper

### **Communications**

This line item is projected to remain unchanged from the previous year and includes:

- \$60,000 annual legislation, policy, and communications budget to implement a comprehensive statewide communications plan
- Land line and mobile telephones and usage, Zoom licenses, and overnight delivery services (FedEx)

### **Postage**

This line item is reduced slightly from the previous year (\$2,000) and includes:

- Postage meter rental, repair, and supplies
- Postage permits, stamps, etc.

### **Travel In-State**

This line item is budgeted at \$100,000, a reduction from previous years to reflect travel practice and patterns over the last two years. While conditions are easing relative to the pandemic, and spending projections may change, some ongoing use of remote meetings and interaction may continue. Travel includes:

- Commercial airfare
- Train fare
- Overnight lodging
- Meals
- Private car mileage and rental car charges
- Public transit, Taxi, Uber, Lyft, shuttles, etc.

### **Travel Out-of-State**

This line item reflects a modest decrease of \$10,000 and includes approved out-of-state trips for required meetings with the Administration on Community Living, NACDD and other DD Act partners as required as part of our Basic Support Grant.

### **Training**

This line item is projected to remain unchanged from the previous year and includes:

- Tuition and registration for all required and job-related skills development and leadership development training to rank and file and managerial staff
- Contract with CalHR and external trainers for staff training and development

### **Facilities Operations**

This line item is reduced by \$50,000 reflecting a move to smaller office space and includes:

- Rents/leases for SCDD offices
- DGS planning and lease management services
- Janitorial services
- Security/alarm services

### **Utilities**

This line item reflects a \$2,000 increase from the previous year and includes electricity, gas, water, sewer, and garbage disposal for SCDD offices where utilities are not included in the rent/lease.

### **Interdepartmental Services**

This line item is projected to increase by \$25,000 in anticipation of modest cost increases for various interagency agreements with state partners for support and technical services:

- \$175,000 annual contract with the Department of Social Services for administrative support services
- Contracts with other state agencies for their services (State Treasurer, State Controller, Attorney General, CalHR, etc.)
- Audit charges for SCDD audits by control agencies (State Auditor, State Personnel Board, Department of General Services, Department of Finance, etc.)

### **External Contract Services**

This line item, projected at \$100,000, supports interpreting, translation, and captioning services.

### **Information Technology**

This line item is budgeted for \$225,000 and supports:

- CDT website hosting and data line charges for all SCDD offices
- Software purchases and licenses

**SWCAP**

This line item represents SCDD's share of state administrative overhead and is statutorily capped at \$25,000.

**Other Items of Expense**

This line item is projected to remain unchanged from the previous year and represents expenses that do not fall under any of the above categories.

**Community Program Development Grants**

This line item is projected at \$260,000 for statewide grants.

## State Council on Developmental Disabilities Budget Process Timeline

Dates	State Budget Process	Federal Budget Process	SCDD Budget Process
<b>January</b>	<p><u>January 10</u> Governor releases proposed budget for State Fiscal Year (SFY) starting July 1.</p> <p>Legislative Analyst's Office (LAO) submits analysis of the proposed budget.</p>	Federal agencies develop their funding proposals for potential inclusion in the President's proposed budget for the upcoming FFY.	<p>HHS Secretary reports to the Council on the Governor's proposed HHS budget for the upcoming budget year (BY) beginning July 1.</p> <p>Staff prepares the 6-month expenditure report, analysis and expenditure projections for the current year (CY) budget.</p>
<b>February</b>	<p><u>February 1</u> Department of Finance (DOF) provides to the Legislature all proposed statutory changes (Budget Trailer Bills), that are necessary to implement the Governor's Budget.</p> <p><u>February-April</u> Legislative budget subcommittee staff hold budget pre-hearings with LAO, DOF and departments. (SCDD funding is included in the Health &amp; Human Services Agency budget assigned to Assembly and Senate Budget Sub Committees.</p> <p>Legislative budget subcommittees hold budget hearings.</p>	<p><u>Typically, by the first Monday in February</u> The President gives Congress his proposed budget for the Federal Fiscal Year (FFY) starting October 1.</p>	<p><u>February-April</u> Staff monitor both the Governor's proposed budget and the President's proposed HHS budget and incorporates the proposed funding into the SCDD's proposed operating budget.</p> <p>Staff presents the proposed SCDD operating budget to the Executive and Administration Committees for approval as well as CY expenditure data, analysis and projections.</p> <p>Staff presents the proposed SCDD operating budget to the full Council for preliminary approval, pending any May Revision changes or federal funding changes.</p>

## State Council on Developmental Disabilities Budget Process Timeline

Dates	State Budget Process	Federal Budget Process	SCDD Budget Process
March		<p><u>March-September</u></p> <p>The House and Senate each draft a budget resolution setting overall spending levels.</p> <p>A conference committee of House and Senate members resolves differences to create a final version that each chamber votes on.</p> <p>House and Senate appropriations committees divide the budget resolution into 12 appropriations bills. (SCDD funding is included in the Labor, Health &amp; Human Services appropriations bills assigned to the Labor, Health &amp; Human Services and Related Agencies subcommittees)</p> <p>The full House and Senate vote on their bills.</p> <p>Both versions of each bill go to a conference committee to merge the two.</p> <p>Both chambers vote on the merged version and if approved, it goes to the President.</p>	

## State Council on Developmental Disabilities Budget Process Timeline

Dates	State Budget Process	Federal Budget Process	SCDD Budget Process
<b>April</b>	<u>April 1</u> The Administration submits additional budget proposals not included on January 10.		
<b>May</b>	<u>May 11</u> Governor releases May Revision proposed budget.  Legislative budget committees hold May Revise budget hearingsto approve changes.  Budget Act and Trailer Bills are sent to the floors for a vote.  Conference committee of Assembly and Senate reconciles differences.		<u>May-June</u> Staff presents the final proposed SCDD operating budget to the full Council for final approval as well as the final estimate of unspent funds from the CY.

## State Council on Developmental Disabilities Budget Process Timeline

Dates	State Budget Process	Federal Budget Process	SCDD Budget Process
<b>May</b>	<p><u>May 11</u> Governor releases May Revision proposed budget.</p> <p>Legislative budget committees hold May Revise budget hearings to approve changes.</p> <p>Budget Act and Trailer Bills are sent to the floors for a vote.</p> <p>Conference committee of Assembly and Senate reconciles differences.</p>		<p><u>May-June</u> Staff presents the final proposed SCDD operating budget to the full Council for final approval as well as the final estimate of unspent funds from the CY.</p>
<b>June</b>	<p><u>June 15</u> Constitutional deadline for the Legislature to pass the Budget Act.</p> <p><u>By June 30</u> The Governor signs the Budget Act.</p>		

## State Council on Developmental Disabilities Budget Process Timeline

Dates	State Budget Process	Federal Budget Process	SCDD Budget Process
<b>July</b>	<u>July 1</u> SFY begins		<u>July-June</u> Staff monitors expenditures to the approved budget.
<b>August</b>	Departments begin preparing the next year's budget change proposals (BCPs) and submit them to DOF for possible inclusion in the January 10 Governor's proposed budget.		<u>August</u> Staff prepares the year-end expenditure report.  <u>August-September</u> Staff determines if any BCPs are needed for the next year. If yes, submits them to DOF (BCPs are confidential until released as part of the Governor's proposed budget on January 10)
<b>September</b>	<u>September-December</u> DOF approves/rejects BCPs and works with departments on the completion of required adjustments.	<u>By September 30</u> The President signs the 12 bills into law. (Short term continuing resolutions (CR) to temporarily fund the government while Congress and the President negotiate have become common)	

## State Council on Developmental Disabilities Budget Process Timeline

Dates	State Budget Process	Federal Budget Process	SCDD Budget Process
<b>October</b>	Departments submit their budget galleys to DOF for inclusion in the January 10 Governor's proposed budget.	<u>October 1</u> FFY begins. If bills are not signed and there is no CR, all or part of the government shuts down.	<u>October-December</u> Staff calculates the federal funds carryforward from the FFY ending September 30.  Depending on the timing of award of our federal funding, staff may recommend one-time and ongoing budget increases/reductions to the Executive and Administration committees and the full Council.
<b>November</b>		<u>November-December</u> Federal agencies develop their funding proposals for potential inclusion in the President's proposed budget for the upcoming FFY.	
<b>December</b>	The details of the Governor's proposed budget are confidential until it is released on January 10.		

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**MARCH 22, 2022**

**AGENDA ITEM 12.  
INFORMATION ITEM**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

***Next Meeting Date and Adjournment***

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The Council's next meeting date is scheduled for May 24, 2022.